Curriculum Vitae

Sarah Hanghujja

MSc IS, Uganda Martyrs' University, Nkozi, 2014

BSc CS(Hons), Makerere University, Kampala, 2007, (Second Class Upper);

Dip in Ed, ITEK Kyambogo, Kampala, 2002;

Lecturer with Uganda Martyrs' University since 2014

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Nationality: Ugandan

BRIEF RESUME
WORKING EXPERIENCE

Currently, I work as a lecturer with Uganda Martyrs' University, Nkozi with Faculty of Science. I have engaged in supervising students' research and supervision of internship.

Period	Designation, Organisation, Functions
Jan 2013 to date	**Lecturer, Faculty of Science, Uganda Martyrs' University.** • Lectured Introduction to Information Systems (Masters class) Operating Systems and other course units as assigned at Faculty of Science, Advanced Information Systems and E-commerce (3rd Year Undergraduate Class), Information systems and databases (2nd Year Undergraduate Class), Introduction to Information Systems, System analysis and design, Introduction to operating systems and Basic Computer Literacy (1st Year Undergraduate Class), Project Management (3rd Year Undergraduate), E services (Masters class), Principles of Information Systems (Masters). • Student's theses supervision (both undergraduate and post graduate) including theses on Information Systems, Business management.
2009 to 2012	**Community Development Facilitator, Namanyonyi Area Development Programme, World Vision Uganda** World Vision is a Christian Non Governmental Oganisation working with communities to eradicate poverty. • Facilitated participation of children, communities, CBOs and local institutions in Namanyonyi Area Development Programme assessments, baseline, evaluations and development of designs and Annual Operations Plans (AOPs) and budgets. • Identified, nurtured and built the capacity of local partners and networks and facilitated their participation in implementation of planned interventions and activities. • Built the capacity and supervised community level staff and community on development and management of child sponsorship.

	• Facilitated, monitored and documented the implementation of planned interventions and activities • Created awareness of child protection in the community and among local institutions/ CBOs. • Monitored and facilitated quality communications between the ADP &Child with Support Office &Sponsors in compliance with sponsorship standards. • Facilitated monitoring of registered children in compliance with NO and partnership sponsorship standards. • Supervised and mentored 8 field staff in data collection and data validation.
2008 to 2009	**Sponsorship Data Assistant, Nabuyoga Area Development Programme, World Vision Uganda** • Managed the sponsorship database of a cluster setting (Mbale- Butaleja Cluster). • Provided technical support to other staff on how the system works. • Daily back up of data and created diskettes which were sent to support office and read diskettes to inform field staff of the action needed. • Produced reports on children's status to inform management of planning. • Ensured that all correspondences to sponsors are sent and closed in the system to avoid pending over due correspondences. • Produced to-do list for field staff for action on weekly basis. • Ensured that the needed Registered Children numbers is managed for each support office. • Ensured that computers and network connections were in good working condition at the cluster. • Gave basic operational support to staff on Sponsorship Data (SD) system and Sponsorship Tracking System (STEP). • Drafted requisite rules, policies, manuals and amendments thereto • Performed company secretarial and human resources services • Other activities similar to those mentioned above.
2003 to 2005	**Mathematics Teacher, Tororo Progressive Academy** • Taught Mathematics and physics for a period of two years. • Worked as the Assistant Senior Woman teacher that gave me confidence to deal different people with different characters. • I was a Class teacher of senior three in this I was able to gain skills in record keeping

- **CONSULTANCY & OTHER ASSIGNMENTS UNDERTAKEN**

Period	Assignment, Organisation
2016/ November	**Consultancy in formulation of Data Management Policy with Uganda National Health Laboratories (Ministry of Health)** • Trained staff in data management. • Designed the Data management policies
2016/ July	**Consultancy in implementation of Laboratory Information Systems in hospitals.** • Installed the Laboratory Information System. • Trained users in laboratory Information systems. • Developed user manual for the system
2013	**Consultancy in Data Management, Women Microfinance Initiative, Sironko District.** • Analyse the business processes (the loan issuance processes- Identification of members, Baseline survey, registration, training, loan distribution and loan payments) • Design an automated information system to track loan payments and outstanding payments to

	identify defaulters. • Implement the automated tracking system for loans in all loan hubs that produce reports on monthly basis, quarterly and annually. • Train staff in data management systems, budgeting and accounts system (quick books). • Train staff in data collection and data entry. • Give operational support to staff on the tracking system.

- **EDUCATIONAL BACKGROUND**

Period	**Qualification, Institution**
2010 -2013	Master of Science in Information System, Uganda Martyrs' University, Nkozi, 2013
2005-2007	Bachelor of Science in Computer Science (Hons), Makerere University, Kampala, 2007, (Second Class Upper)
2000-2002	Diploma in Education, ITEK Kyambogo, Kampala
1998-1999	UACE, St. Lawrence Citizens' High School, Lubaga.
Dates on Certificates	• Certificate in Development Studies from University of South Africa (UNISA). • Certificate in child sponsorship. • Certificate in child protection.

REFEREES

- **Mr. Kasozi Brian**, Head of Department, Faculty of Science, Uganda Martyrs' University, Nkozi. P. O. Box 5498, Kampala. Email address: bkasozi@umu.ac.ug. Mobile: 0757- 355841
- **Mr. Lutalo Lawrence,** Finance Director. Save the Children, Kampala. Email address: Lawrence.lutalo@savethechildren.org Mobile: 0772-541922
- **Mrs Mbabazi N Proscovia**, ICT Manager. Uganda National Health Laboratory Services (UNHLS), Kampala Email:pronam@gmail.com. Mobile: 0772-494618.

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